



Certified Nurse Aide (CNA) Training Program

This application must be completed and submitted for approval before you can register for Certified Nurse Aide Training I and II-Clinical (NURA 1001 & NURA 1060).

Semester Requested (Check one): [ ] Fall [ ] Spring [ ] Summer Year: \_\_\_\_\_

Applications accepted year round.

Please Type or Clearly Print

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_ Last First Middle

Home Address: \_\_\_\_\_ Number & Street City State Zip

Home Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_ Social Security No. \_\_\_\_-\_\_\_\_-\_\_\_\_

E-mail address: \_\_\_\_\_

All students who assist in the treatment of patients must meet "Community Standards" concerning criminal background screening and state vaccinations requirements.

It is the student's responsibility to:

- 1. Return the completed application to Continuing Education Admissions office, room S2042 4849 W. Illinois Ave, Dallas, TX 75211, in person or by mail.
2. Immunization checklist fully completed, and copies of all required documentation enclosed. Immunizations can take up to 6 months to complete, so students are urged to plan accordingly.
3. Background Check Application Release/Disclosure Form fully completed and signed.
4. Copy of driver's license and social security card must be included.

Acceptance of an application does not guarantee a student a seat in the CNA training program. Students must attempt to register for classes during the Continuing Education open enrollment period for each semester after application has been approved. Classes may fill quickly, preventing a student from registering even though the student has a completed application on file with the continuing education department.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

For assistance, please call Maira Sandoval 972.860.5652

For Continuing Education Office Use Only Application Received - Date: \_\_\_\_\_ by (initials): \_\_\_\_\_
Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_
[ ] Accepted [ ] Rejected/ Reason: \_\_\_\_\_
Student Advised of Status - Date: \_\_\_\_\_ [ ] by telephone [ ] by email [ ] by mail

## Completion Checklist:

---

### 1. IMMUNIZATIONS

**By State Law, these immunizations must be completed before direct patient care. All applicants must provide a copy of written documentation (CE office will NOT make copies for you) from a physician for:**

#### TETANUS

All students must have proof of a Tetanus immunization within the **last 10 years**.

**AND**

#### VARICELLA (Chicken Pox) (Immunization, blood test, or history of illness)

All students must have one dose of varicella immunization after their 1st birthday; if the immunization was received before the 13th birthday, two doses of varicella immunizations. If the immunization was received after the 13th birthday, a serum titer confirming immunity or history of varicella (chicken pox) illness validated by student, student's parents or physician.

A statement from student, physician, or parent must be submitted with the following wording: *"This is to verify that (student's name) had varicella (chicken pox illness) on or about (date) and does not need the varicella immunization."*

**AND**

#### MMR (Measles, Mumps, Rubella Immunizations)

**RUBELLA:** All students must have proof of one dose of rubella immunizations administered on or after their 1st birthday OR serum titer confirming immunity or infection from disease. **MEASLES:** All students **born after January 1, 1957** must have proof of **two doses of measles immunizations** administered on or after their 1st birthday at least 30 days apart OR proof of immunity to measles by serum titer. **MUMPS** All students **born after January 1, 1957** must have proof of **one dose of mumps immunization** administered on or after their 1st birthday or proof of mumps immunity by serum titer. Note: A MMR immunization includes one measles, one mumps, and one rubella immunization.

**AND**

#### HEPATITIS B Immunizations

All students must receive a **complete series of three hepatitis B immunizations** or show immunity to hepatitis B virus by serum titer prior to the start of direct patient care. If the immunization series is interrupted after the first dose, the second dose should be administered as soon as possible. The second and third doses should be separated by an interval of at least 2 months. If only the third dose is delayed, it should be administered when convenient. – *Centers for Disease Control and Infection*

**AND**

           **TB skin (PPd or chest x-ray) test** with a negative reading. (*Test may not be more than 180 days old on the first day of class.*)

**AND**

#### **Include copy of driver's license and social security card**

**PREGNANCY**—Requirements for measles, rubella, and mumps immunizations are waived during pregnancy. Pregnancy is not a medical contraindication for administration of Tetanus/diphtheria toxoids, but it is best to delay until the second trimester. If you are pregnant, you must provide proof from doctor.

---

**CRIMINAL BACKGROUND CHECK: Please complete accurately. This form gives your permission for the college to conduct a criminal background check on you at NO COST to you.**

**APPLICATION DISCLOSURE/RELEASE - STUDENTS**

**Mountain View College # 497**

Pursuant to the requirements of the Fair Credit Reporting Act, notice is given that a criminal background check will be conducted in a consumer report prior to your admittance into clinical rotation at a healthcare facility.

If you are denied participation in the clinical rotation work employment experience because of information contained in a consumer report, a disclosure will be made to you of the name and address of the consumer reporting agency making such report. If your report contains adverse information you will receive a copy of your report and a statement of your consumer rights.

By signing below, you consent to the procurement of a *consumer report*\* in connection with your application for entry into the clinical rotation work employment at a healthcare facility.

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Last Name (printed): \_\_\_\_\_

Applicants Other Last Names: (printed) \_\_\_\_\_

Applicant's First Name (printed): \_\_\_\_\_

Middle Name (printed) \_\_\_\_\_

*\*for consumer report purposes only*

**Current Address**

Address:  Apt#:

City:  State:  Zip:

List all cities, states and counties lived in for the last **SEVEN YEARS** excluding Dallas and Tarrant.

**Dallas and Tarrant counties are searched automatically.**

City	State	County	Zip Code
1.			
2.			
3.			
4.			
5.			

I certify that all of the information provided by me on this application disclosure is true, correct and complete. I have not withheld any information requested on this application disclosure.

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Today's date

## ***What happens next?***

---

- ✓ Your application will be reviewed for completeness, within one week of submission.
- ✓ You will be notified by phone, email, or mail as to the status of your application (accepted/rejected).

### ✓ **If your application is accepted:**

--You can then register (by phone or in person) on a first-come-first-serve basis when Continuing Education opens for the semester for which you have applied: **NURA 1001 AND the corresponding NURA 1060.**

--Should the class be full at the time you register, you can try to register for another section OR you will have to resubmit a new application for the next semester.

### ✓ **If your application is rejected:**

--You will be instructed to either provide any missing information and/or resubmit a corrected/completed application.

--If you are not able to submit a completed application in time to register for the semester you intended, you will need to wait until the following semester and submit a new application.

*Remember, many of the requirements contained in the Application are requirements mandated by the State of Texas and the clinical facility in which you will be attending clinicals. MVC cannot make exception to any of these requirements for any reason.*

---

**Mountain View College  
Continuing Education  
Registration Office, Room S2042  
4849 W. Illinois Avenue  
Dallas TX 75211**

***Questions? Call Maira Sandoval: 972-860-5652  
Fax 214-860-8537***

**Registration: 214-860-5652**

## Information on Low Cost Immunizations (Information subject to change)

### Dallas County Health Department

2377 N Stemmons Freeway,  
1st Floor, Rm 141 Dallas, TX 75207  
Hours: Monday-Friday, 8 am – 4:30 pm  
214-819-2162

### Oak Cliff Branch Immunization Clinic

1113 E. Jefferson Blvd. Suite 200 in Dallas  
Hours: Monday-Friday, 8 am – 4 pm  
214-948-0425

### Carrollton Farmers Branch Immunization Clinic

2774 Valwood Pkwy. in Farmers Branch  
Hours: Monday-Friday, 8 am – 4 pm  
972-241-2684

### John West Branch Immunization Clinic

3312 N. Buckner Blvd. Suite 200 in Dallas  
Hours: Monday-Friday, 8 am – 4 pm  
214-321-5747

### Irving Branch Immunization Clinic

440 S. Nursery Rd. in Irving  
Hours: Monday-Friday, 8 am – 4 pm  
972-721-3661

### North Dallas Branch Immunization Clinic

8202 Spring Valley Rd. #200  
*This clinic location is located at the corner of  
Waterfall Way and Spring Valley behind the  
laundromat.*  
Hours: Monday-Friday, 8 am – 4 pm  
214-358-0926

### South Polk Medical Clinical

3434 South Polk St. Suite A  
Dallas, Texas 75224  
Hours: Monday-Friday, 8am – 3:00 pm  
214-372-9200

### Mcallen Medical Clinic

4373 S. Hampton Dallas, TX 75232  
Hours: Monday - Wednesday, 8am - 5 pm  
Thursday – Friday 8 am – 8pm  
Saturday 9 am – 4 pm  
214 -339-9359

### Garland Health Clinic

206 Carver Street, Garland, TX 75040  
Hours: Monday-Friday, 8 am – 5 pm  
972-205-3370

Some pharmacies also administer immunizations. Childhood immunization records may sometimes be obtained from your childhood school district or from the state. **Older records (more than 20 years) are not kept and a serum titer (blood test that shows you have already been vaccinated or had the disease) must be obtained from a physician.**

# Certified Nurse Aide Training Program – NURA 1001

## *Mountain View College – Continuing Education*

This 100-hour class consists of **60 hours of classroom instruction and 40 hours of clinical practice at a nursing home**. It is designed to provide preparation for entry level nursing assistants to achieve a level of knowledge, skills, and abilities essential to provide basic care to residents of long-term care facilities. Topics include resident's rights, communication, safety, observation, reporting and assisting residents in maintaining basic comfort and safety. Emphasis is on effective interaction with members of the health care team.

---

### Course Goals

Upon completion of this program the student will be able to:

- Provide basic care to residents in long-term care facilities.
  - Assist resident in maintaining maximum functional independence.
  - Support and promote the rights of residents.
  - Provide safety and preventative measures in the care of residents.
  - Demonstrate skill in observing and reporting.
  - Function effectively as a member of a Health Care Team.
  - Communicate effectively with residents and their families regarding the psychosocial needs of the resident.
  - Successful completion of skills and written tests places the student on the National Registry.
- 

### Requirements

- Provide proof of required immunizations (see application, pg 2).
  - Pass a criminal background check and a urine drug test. The College covers the cost of the background check. You must pay \$39 for the urine drug test which is done by Sur-Scan on campus at the beginning of the course.
  - Provide money order for \$104.50 state exam fee at the end of the course.
  - supplies: nursing uniform (royal blue scrub suit), white nursing shoes or sneakers, watch with a second hand.
  - Get Textbook: ***Hartman's Nursing Assistant Care The Basics*; Hartman Publishing, Inc. with Jetta Fuzy, RN, MS; fourth edition.**  
*Contact the College Bookstore at 214.331.5474 for price.*
  - Must be able to read, write, speak and understand English.
  - Have your name cleared with the Department of Human Services Employee Misconduct Registry. The purpose of the Employee Misconduct Registry is to ensure that unlicensed personnel who commit acts of abuse, neglect, exploitation, misappropriation, or misconduct against residents and consumers are denied employment in state-regulated facilities and agencies. ***Mountain View College will conduct a criminal background check and will clear your name with the Employee Misconduct Registry, at no cost to you.***
  - Must be free of communicable diseases and be in good physical and emotional health to safely care for patients.
  - Must respect confidential nature of medical information of the patients.
- 

### Background Check and Urine Drug Test

**Do NOT get your urine drug test and background check before classes start; they will NOT be accepted.**

If you have a **positive drug screen, you will not be allowed to participate in the clinical experience and will not complete the program.** You may re-enroll in the program after waiting one year with the expectation of a clear (negative) drug test. Refunds for tuition will be made according to the Mountain View College CE refund policy.

If it is determined from your **criminal background check that you will not be allowed to participate in the clinical experience at the assigned location you will be dropped from the program.** You will not be allowed to re-enter the program as long as the criminal offense appears on your background check. Refunds for tuition will be made according to the Mountain View College CE refund policy.

---

## **Schedule**

Schedules will vary; see the current MVC Continuing Education schedule for dates. Class meeting times are 8:30 a.m. – 12:30 p.m. either Monday - Thursday. Clinical hours are 6:00 a.m. – 2:00 p.m. Monday – Friday.

---

## **Tuition/Fees**

Tuition and fees may vary; see the current MVC Continuing Education schedule for tuition. There is a separate application and testing fee of \$104.50 for the English written & Skills version of the exam. Requires first time users to create an account with <https://i7lp.integral7.com/durango/do/login?ownername=txna> . Payment must be in the form of a credit card or a prepaid debit card (American Express, MasterCard, Visa,) or a gift card.

**Personal checks and cash will be NOT be accepted. Fees are non-refundable and non-transferable once submitted.** You must make an online reservation at least 11 days prior to the test date. You are responsible for completing the appropriate sections online. You may ask someone from your nurse aide training program or facility employer for assistance in completing the application. Successful completion of skills and written tests places the student on the National Registry. Additional information regarding oral or Spanish language testing may be obtained from instructor upon request.

---

## **Registration**

You must register for **both NURA 1001** (60 classroom lecture and laboratory practice and hands-on demonstration) and the **corresponding NURA 1060** (40 clinical hours of resident care in a long-term-care facility).

Registration is available after your application has been accepted. You may register in person (cash, check, credit card), by phone (credit card only). Payment is due at the time of registration.

Registration fees are payable by cash, check, money order, MasterCard, Visa, Discover, American Express or debit card. **No acknowledgement of mail, fax or phone registration is mailed. You will be notified only if your enrollment cannot be processed.**

Room S2042, 4849 W. Illinois Avenue, Dallas 75211 Phone: 214-860-8835.

Hours: 8:00 a.m. – 7:00 p.m. Monday–Friday; 8:00 a.m. – 4:30 p.m. Friday; 8:30 a.m. – 1:00 p.m. Saturday

Refunds of tuition can only be made if MVC cancels the course or if the student requests a withdrawal, either written or verbal, according to the following schedule: **100%** -- prior to the first day of the course; **80%** -- during the first two class days of the course; **none** -- after the second class day of the course.

---

## **Financial Aid**

Texas Public Educational Grant (T.P.E.G.) funds are available for the **tuition portion (NURA 1001 and NURA 1060)** of this workforce-approved training course. **Call the MVC Financial Aid office 214-860-8688 for details or come by the Financial Aid office in room S2056.**

