

TABLE OF CONTENTS

■ Career Preparation & Workforce Development

Accounting and Bookkeeping	5
Allied Health	6
Anatomy & Physiology	6
Certified Nurse Aid Training	6
CPR & First Aid	6
Dental Assisting	6
EKG Technician	6
Insurance Coding	7
Medical Terminology	7
Pharmacy Technician	7
Phlebotomy Technician Program	7
Computer-Aided Design & Drafting	7-8
Computer Training	8-12
Computer Literacy	8-9
Bilingual Courses	9-11
Internet Resources	11
Microsoft Office	11-12
Electrical Trades	12
Entrepreneurial Studies	12-13
Event Planning	13
Floral Design	13
Home-Based Business Online	14
Payroll Certification	15
Postal Maintenance	15
Small Business	15
Welding	15-16

■ FUNtastic Education for Adults

Arts & Crafts	17-18
Defensive Driving	19
Guitar	19
Health & Wellness	19-20
Lifelong Learning	20
Photography	21
Recreation	21-22
Sustainability	22

■ FUNtastic Education for Youth

Spring Break Camp	23
Cooking	23
Dance	23
Guitar	24
Modeling/Self-Esteem	24
Recreation & Fitness	25

■ Language & Literacy Institute

Citizenship	26
English as a Second Language (ESL)	26-29
Foreign Languages	30

■ Senior Scholars

Arts & Crafts	31
Computer Training	32
Health & Wellness	33-34
Holiday Fun	34
Lifelong Learning	34-35

■ Skills Development

Basic Skills	36
Test Preparation	36-37
Writing Development	37

■ Concurrent Classes

38-39

■ Registration Forms

41-42

■ Index

43-44